Name: ....   Roll No: ....

Class: .... Section: ....   Date: ....

WORKSHEET — KNOW YOUR COMPUTER

Chapter-1

A. Tick (✓) the correct option.

1. The full form of PC is .... computer.

    a. private   b. personal   c. public

2. .... works with the help of battery.

    a. Laptop   b. Tablet   c. Smartphone

B. Write 'T' for (True) and 'F' for False.

1. Computer has become an important part of our life.   ....

2. Tablet can use our finger of a special pen to use it.   ....

3. Smartphone provides computer facilities.   ....

4. Laptop is a small portable computer kept on the lap.   ....

C. Collect the letters to form the meaningful word.

Computer is an .... machine.

E	C	O	H	T	N

C	P	I	M	R

L	E	A	H	I
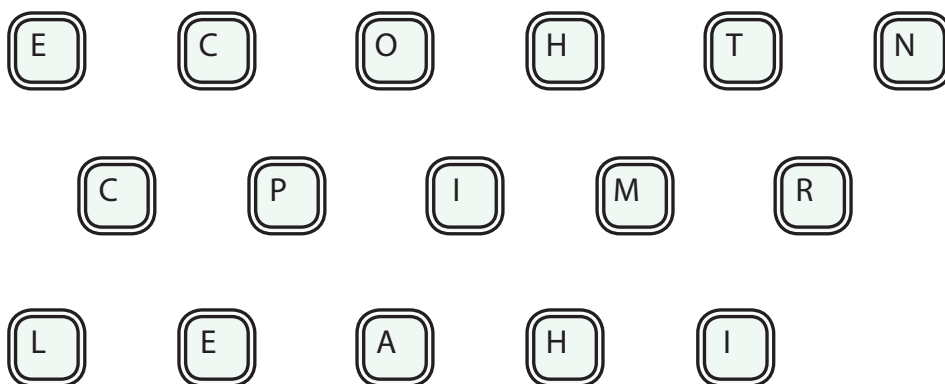
Name: .... Roll No: ....

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WORKSHEET

APPLICATIONS OF A COMPUTER

Chapter-2

A. Tick (✓) the correct option.

1. Computer are used for .... research labs.

   a. shops   b. space   c. time

2. In .... station, computers are used for tracking the records of criminals.

   a. Police   b. Publishing   c. Railway

3. Computer are used in .... tickets at in railway station.

   a. cancelation   b. operation   c. none

4. Messages sent through computers are called ....

   a. g-mails   b. e-mails   c. yahoo mails

B. Rearrange the letters to make correct option:

1. H ___ ___ P ___ ___ A ___

2. S ___ ___ O ___ ___

3. H ___ ___ E

4. S ___ ___ P ___

C. Answer the following questions.

1. What is the use of computers in home?

   ....

2. Write any one way in which computers are used in schools.

   ....

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WORKSHEET   WORKING OF A COMPUTER

Chapter-3

A. Tick (✓) the correct option:

1. The result stored the computer after processing is called ....

    a. Process   b. Input   c. Output

2. .... performs action on the input with the help of CPU.

    a. Computer   b. Printer   c. Mouse

B. Rearrange the letters to make a correct option.

1. U J I E R C   __ __ __ __ __ __

2. A M H C E N I   __ __ __ __ __ __ __

3. S U L T R E   __ __ __ __ __ __

4. V E V I D C S E   __ __ __ __ __ __ __

C. Answer the following questions.

1. Write the name of output devices.

2. What is the function of CPU?

D. Draw the diagram of IPO cycle.

E. Write 'T' for True and 'F' for False.

1. Computer is a machine.   ....

2. Output can be shown before processing.   ....

3. Mouse is also known as the brain of the computer.   ....

WORKSHEET

WORKSHEET — COMPUTER DEVICES

Chapter-4

A. Tick (✓) the correct option.

1. The printed copy on paper is called a ....

    a. soft copy   b. hard copy   c. record copy

2. .... used to insert store data in USB port.

    a. DVD   b. Pen Drive   c. Hard Disk

3. Storage device

    a. Hard disk   b. CD/DVD   c. All of these

4. The full form of VDU is ....

    a. Visual Display Unit   b. Compact Disc

    c. None

B. Fill in the blanks using the words given below.

Hints: scanner, CPU, microphone, portable

1. A .... is used to record our voice in computer.

2. CD is .... storage device.

3. .... works like a photocopier.

4. Hard disk is fixed inside the .... box.

C. Answer the following questions.

1. Write the name the two types of printer.

    ....

2. What is a Microphone used for?

    ....

3. Which part of a computer looks like a television?

    ....

W O R K S H E E T

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WORKSHEET — THE KEYBOARD AND THE MOUSE

Chapter-5

A. Tick (✓) the correct option.

1. .... is not the function of a mouse.

   a. typing   b. clicking   c. dragging

2. .... is used for selecting an item on the computer screen.

   a. Double-click   b. Single-click   c. None

B. Write 'T' for True and 'F' for False.

1. Shift key is used the other keys.   ....

2. Mouse is not a pointing device.   ....

3. Functions keys are keys at the top of the keyboard.   ....

4. Keyboard is the output device.   ....

C. Choose the symbol keys. Make circle on them.

Esc $ 4   # 3   @ 2   " '   < ,

F5   > .   : ;   ? /   Shift
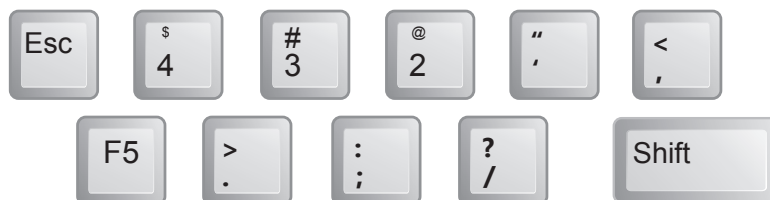
D. Answer the following questions.

1. What is the use of shift key?

   ....

2. What is pop-up menu?

   ....

3. How many times do you press the button single-click?

   ....

4. Which key should be used to capital the letters of the alphabet 'N'?

   ....

WORKSHEET

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WORKSHEET — OPERATING A COMPUTER

Chapter-6

A. Tick (✓) the correct option.

1. The long bar at the bottom of the screen is ....

   a. Task bar   b. Start button   c. Start menu

2. We can press main .... supply button to start the computer.

   a. power   b. menu   c. screen

3. .... button on the title bar used to close the window.

   a. Minimize   b. Close   c. Maxmise

B. Match the following:

1. Icons   a.   Control Button

2. Desktop   b.   Small pictures on Desktop

3. Windows   c.   At the desktop

4. Minimize   d.   First display screen

5. Taskbar   e.   Rectangle Box

C. Answer the following question.

1. What are icons?

2. Name any two things present on the Taskbar.

D. Write the name of the logo picture as shown given below:

a.   ....

b.   ....

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WORKSHEET

MORE ON PAINT

Chapter-7

A. Tick (✓) the correct option.

1. Paint is a .... program.

a. playing   b. dancing   c. drawing

2. .... group is used to select the thickness of line.

a. Size   b. Curve   c. Image

3. .... tool is used from the tools group.

a. Shapes   b. Cursor   c. Text

B. Write 'T' for True and 'F' for False.

1. In Paint curve shape is used to make curve lines. ....

2. Rounded rectangle shape is used to draw circle. ....

3. Select command not used to move drawing are place to another. ....

4. Paint cannot used some shapes and tools. ....

C. Name the shape tools are used.

1. To draw a curve line. ....

2. To type text. ....

D. Encircle and name the shape using Red color pencil given below:
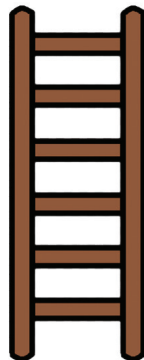
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WORKSHEET FUN WITH TUX PAINT

Chapter-8

A. Tick (✓) the correct option.

1. .... tool is used to add special effects to a drawing in Tux Paint.

   a. Magic   b. Stamp   c. New

2. Text tool is used to type ....

   a. color   b. text   c. none

3. Stamp tool can be used to insert different .... from the selector.

   a. Save   b. Start   c. Stamp

B. Rearrange the letters to make correct words:

1. E __ __ E __ T __

2. I __ __ G __ S

3. __ I __ R __ R

4. A __ __ O __ S

C. Answer in one word:

1. Name the tool that is used to add magic effects.

2. Which tool is used to create a new page far drawing?

D. Encircle the correct option.

1. The Text/Magic tool in Tux Paint make for as sceneries by add magic effect.

2. We can insert stamps like birds, animals using the Shapes/Stamp tool in Tux Paint.

3. The Text/Save tool in Tux Paint that is used to type the text.

4. The Open/Stamp tool is used to open the existing drawing in Tux Paint.