

Name:

Roll No:

Class: Section:

Date:

WORKSHEET

2

INTRODUCTION TO MS ACCESS 2010

Chapter-2

A. Define the following:

1. MS Access -
.....
2. Report -
.....
3. Query-
.....

B. Tick (✓) the correct option.

1. Which of the following is not a MS Access object?
a. Query b. Report c. Form d. Database
2. Which of the following is the correct ways to start MS Access 2010?
a. Start → All Programs → Microsoft Office → Microsoft Access 2007
b. Start → All Programs → Microsoft Access 2010 → Microsoft Office
c. Start → All Programs → Microsoft Office → Microsoft Access 2010
d. None of these
3. buttons helps in navigating through the records.
a. Navigation b. Control c. Object d. Database
4. Which of the following data types is used to store the links to web pages, websites, files, etc.?
a. Number b. Memo c. Object d. Hyperlink
5. Which of the following ways is used to create a table in MS Access?
a. Design View b. Datasheet View c. Templates d. All of these

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