

Name:

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WORKSHEET

1

WINDOWS 7

Chapter-2

A. Circle the correct option.

1. Windows 7 is an operating system launched by Microsoft Corporation in the year 2009/2010.
2. The Sneak/Shake feature of Windows 7 shows you on the taskbar a preview of the windows that are open.
3. Taskbar/Start Menu is the bar that is displayed at the bottom edge of your monitor.
4. The section at the left/right end of the Taskbar is called Notification Area.
5. We can/cannot change the date and time of our computer.

B. Complete the sentences.

1. To use aero flip feature, you need to press the
2. To see jump list, right-click on any program icon in the
3. The Control Panel is used to control and modify many features of
4. Programs setting is used to
5. Minimize button is used to minimize or hide

C. Label the following components of a window:

