Name: .... Roll No: ....

Class: .... Section: .... Date: ....

WORKSHEET 1

COMPUTER — AN ELECTRONIC DEVICE

Chapter-1

A. Tick (✓) the correct option.

1. What are the instructions giving to the computer?

   a. Output   b. Process   c. Input

2. Which part is known as the brain of the computer?

   a. Keyboard   b. CPU   c. Mouse

3. Which action performs on the input with the help of CPU?

   a. Computer   b. Printer   c. Mouse

4. Computer can do many _____ at a time.

   a. tasks   b. mistakes   c. faults

B. Fill in the blanks using the words given below.

Hints: virus, calculation, IPO, accurate

1. Computer always gives .... results.

2. Computer work on the Input-Process-Output cycle, also known as .... cycle.

3. .... is harmful for computer.

4. CPU performs all the ....

C. Write 'T' for True and 'F' for False.

1. A computers can take decision on its own.   ....

2. Printer and monitor are input devices.   ....

3. Computer store a large amount of information.   ....

4. Computer cannot make an Input-Process-Output cycle (IPO) cycle.   ....

WORKSHEET

Name: .... Roll No: ....

Class: .... Section: .... Date: ....

WORKSHEET 2

COMPUTER—AN ELECTRONIC DEVICE

Chapter-1
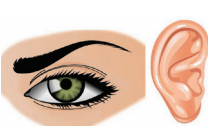
A. Tick (✓) the correct option.

1. Central Processing Unit Stand for ....

   a. CUP   b. CPU   c. CPU Box

2. Computer has .... memory.

   a. large   b. less   c. short

3. The result stored by the computer after processing is called ....

   a. Process   b. Input   c. Output

B. Write 'T' for True and 'F' for False.

1. Juicer is not machine.   ....

2. Output is result that we get after processing.   ....

3. Computer can be used to perform a variety of tasks at the same time.   ....

4. Computer works according to the commands or instruction given by user.   ....

5. A computer can work without any instruction.   ....

C. Write the names input, process and output.

1.

2.

3.

W O R K S H E E T

Name: ....   Roll No: ....

Class: .... Section: ....   Date: ....

WORKSHEET

1

ROLE OF COMPUTERS

Chapter-2

A. Tick (✓) the correct option.

1. Where is a computer used to maintain records of patient's?

    a. Hospitals   b. Schools   c. Banks

2. ATM stands for ....

    a. Automatic Time machine   b.Automated Teller machine

    c. Auto Teller Machine

3. Messages sent through computers are called ....

    a. g-mails   b. e-mails   c. yahoo mails

4. Where is computer used for reservation and cancellation tickets?

    a. Hospitals   b. Shops   c. Railway station

B. Fill in the blanks using the words given below:

Hints: weather, computer, e-learning, banks

1. Computers are used in .... for withdrawing money using ATM.

2. Computers are used for forecasting ....

3. .... are used at many places to make work easier and faster.

4. Education on computer is called ....

C. Write 'T' for true and 'F' for false.

1. In banks, computers are used maintain the customer details.   ....

2. Computers are used for designing clothes, buildings and cars.   ....

3. Machines cannot work smartly.   ....

4. Computers help students read content any time they want.   ....

5. Computer cannot make work easier and faster.   ....

WORKSHEET

Name: .... Roll No: ....

Class: .... Section: .... Date: ....

WORKSHEET

2

ROLE OF COMPUTERS

Chapter-2

A. Tick (✓) the correct option.

1. In .... computers are used for designing printing books, news paper etc.

   a. Publishing   b. Designing   c. Farming

2. A computer are used in banks to withdraw money using ....

   a. ATN   b. ATM   c. ADN

3. Computer is used to preform complex ....

   a. calculation   b. dance   c. cooking

4. Computer are used at home for .... game.

   a. playing   b. searching   c. listening

B. Complete the crossword using the words with the help of hints given below.

```
        S □ □ □   C □
    H □ □ □ H □ □ L
    □ □ F □ □ □
    □       □
    E       □
      B     □
    G □ □ □ E □ □
    □
    □
    □
```
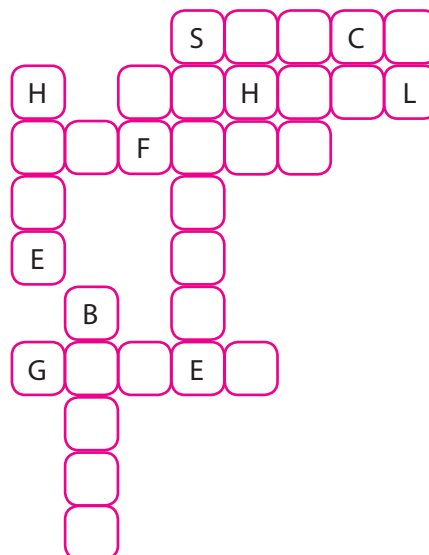
C. Write 'T' for true and 'F' for false.

1. Computer are not used in shops for making bills. ....

2. Messages that can be sent through computer are called e-mails. ....

3. Computers help students to find information on almost any topic. ....

4. Computers can also used in space research and science labs. ....

WORKSHEET

Name: ....   Roll No: ....

Class: .... Section: ....   Date: ....

WORKSHEET

1

INPUT AND OUTPUT DEVICES

Chapter-3

A. **Tick (✓) the correct option.**

1. .... works like a photocopier machine.

    a. Monitor   b. Scanner   c. Printer

2. The front portion of the monitor is called the ....

    a. stared   b. send   c. screen

3. .... are used to hear the sound without causing any disturbing.

    a. Speaker   b. Headphones   c. Head set

4. .... is used to record music, voice and sounds.

    a. Microphone   b. Printer   c. Speakers

B. **Fill in the blanks using the words given below.**

Hints: headset, storage, keys circular

1. Keyboard has buttons called ....

2. Compact Disc (CD) is .... in shape.

3. .... is the combination of headphones and a microphone.

C. **Write 'T' for True and 'F' for False.**

1. Pen drive has special parts called the USB ports.   ....

2. CD is portable storage devices.   ....

3. Speakers are not used for listening to music on the computer. ....

4. Hard disk is circular in shape.   ....

5. A scanner is used to type words.   ....

6. Storage devices are used to enter the data into the computer. ....

W O R K S H E E T

Name: ....   Roll No: ....

Class: .... Section: ....   Date: ....

WORKSHEET

2

INPUT AND OUTPUT DEVICES

Chapter-3

A. Tick (✓) the correct option.

1. Which computer part are used for listening music?

   a. Microphone   b. Speakers   c. CD

2. Which computer part is used to print on a paper?

   a. Printer   b. Headphones   c. Mouse

3. Which device has the largest storage capacity?

   a. Hard Disk   b. CD   c. DVD

B. Write 'T' for True and 'F' for False.

1. DVD is not used to store a huge amount of data.   ....

2. Monitor is also known as Visual Display Unit.   ....

3. The storage capacity of CD is more than the hard disk.   ....

4. Pen drive is also know as USB Flash drive.   ....

C. Fill in the blanks using the words given below.

1. The __ ON __ T __ __ shows you data as input.

2. The M __ U __ E is used to draw pictures and for selecting objects on the computer.

3. The P __ __ __ T __ __ is used to print on a paper.

4. The typing the text and number on the computer we use K __ __ B __ AR __.

D. Write the full form.

1. DVD   _____

2. VDU   _____

3. CD   _____

Name: ....   Roll No: ....

Class: .... Section: ....   Date: ....

WORKSHEET

1

KEYBOARD AND THE MOUSE

Chapter-4

A. **Tick (✓) the correct option.**

1. How many keys are there on the keyboard?

   a. 26   b. 104   c. 20

2. How many function keys are there at the top of keyboard?

   a. 12   b. 10   c. 9

3. Which key used for special sign and symbols?

   a. Symbol   b. Function   c. Shift

4. Which key is used with number keys to type symbols?

   a. Ctrl key   b. Shift Key   c. Alt key

B. **Fill in the blanks using the words given below.**
Hints: cursor, numeric, Function, Esc

1. .... keys are keys at the top of the keyboard.

2. The short form of Escape key is ....

3. Arrow keys are used for moving the .... on the screen.

4. .... keys are used to type numbers.

C. **Write 'T' for True and 'F' for False.**

1. Delete key is used to erase a character on the left of the cursor. ....

2. Caps Lock keys is not used to type capital letters.   ....

3. Enter key is used to move to the next line.   ....

4. Tab key is not used for move the cursor.   ....

5. Escape key allows us to start a new task.   ....

WORKSHEET