Name: .... Roll No: ....

Class: .... Section: .... Date: ....

WORKSHEET

1

MANAGING FILES AND FOLDERS IN WINDOWS 10

Chapter-2

A. Tick (✓) the correct option.

1. What is the other name of a folder?

   a. Group   b. Collection   c. Directory

2. The deleted files are stored in the ....

   a. Documents   b. Desktop   c. Recycle Bin

3. .... is a file manager that organises files and folders.

   a. Internet Explorer

   b. Windows Explorer

   c. None

B. Write 'T' for True and 'F' for False.

1. Files once deleted, cannot be recovered. ....

2. A folder within a folder is called a subfolder. ....

3. When you copy a file, the file will not remain in its original location. ....

4. A folder is like a file cabinet in which you can keep your files. ....

C. Fill in the blanks using the words given below.

Hints: downloads, recycle bin, clipboard, rename

1. Cutting a file moves it from the original location to a temporary location called ....

2. To rename a file, click the .... option from the drop-down list.

3. Once a file or folder is deleted from the .... , it cannot be restored.

4. .... folder is used to store the files that are downloaded from the internet.

     Teacher's Signature: ....

WORKSHEET

Name: ....   Roll No: ....

Class: .... Section: ....   Date: ....

WORKSHEET

2

MANAGING FILES AND FOLDERS IN WINDOWS 10

Chapter-2

A. Tick (✓) the correct option.

1. How many parts does a file name has?

    a. 1   b. 2   c. 3

2. Which of the following options represents a file?

    a. Shortcut   b. Icon   c. Folder

3. Which of the following folders is used to store audio files?

    a. Music   b. Videos   c. Pictures

B. Fill in the blanks using the words given below.

Hints: Paste, Downloads, Ctrl, pictures

1. .... folder is used to store files downloaded from the internet.

2. .... folder is used to store images.

3. Ctrl + V is the shortcut to .... a file.

4. We can select multiple files by pressing .... key.

C. Write 'T' for True and 'F' for False.

1. We cannot rename a file.   ....

2. We cannot create a folder inside another folder.   ....

3. Windows Mobile software is used to play and organise digital Media files.   ....

4. Jump list takes us to the frequently used documents.   ....

WORKSHEET

Name: .... Roll No: ....

Class: .... Section: .... Date: ....

A. Tick (✓) the correct option.

1. .... block is used to change costumes.

   a. Pen b. Operators c. Looks

2. The .... block is used to set the position of the sprite.

   a. Looks b. Motion c. Sound

3. The .... duplicates the Sprite's image onto the stage.

   a. stamp b. pen up c. None

B. Fill in the blanks using the words given below.

Hints: Script, Operators, Looks, Variable

1. .... block is used to control the sprite's appearance.

2. Blocks are used to control the .... appearance.

3. .... blocks are used to hold values and strings.

4. Forever is a Control block which runs the .... continuously until stopped.

C. Write 'T' for True and 'F' for False.

1. We cannot change the sprite's appearance. ....

2. If...then...Else is a Control block which checks the given condition. ....

3. We cannot change the sprite's appearance. ....

4. Relational Operators allow you to compare the relationship between two values or variables. ....

Name: ....   Roll No: ....

Class: .... Section: ....   Date: ....

WORKSHEET

2

MORE BLOCKS IN SCRATCH

Chapter-7

A. Tick (✓) the correct option.

1. Which of the following blocks is used to control the movement of a sprite?

    a. Motion   b. Sound   c. Pen

2. Which blocks are used to modify how the sprite looks?

    a. Motion   b. Pen   c. Looks

3. .... block is used to draw shapes.

    a. Pen   b. Operators   c. Looks

B. Write 'T' for True and 'F' for False.

1. Forever block is used to take decisions.   ....

2. The AND block returns true only if the two expressions are true.   ....

3. Control blocks are green in colour.   ....

4. Looks blocks are used to control a Sprite's appearance.   ....

C. Answer the following questions:

1. What is the use of forever block?

....

2. What is the purpose of using a say block?

....

WORKSHEET