Name: ....   Roll No: ....

Class: .... Section: ....   Date: ....

ADVANCED FEATURES OF POWERPOINT 2016   Chapter-3

A. Tick (✓) the correct option.

1. Which of these are built-in shapes that can be added to the slides?

   a. Action buttons ☐   b. Themes ☐   c. Video ☐

2. Media group is present under which tab?

   a. Insert ☐   b. View ☐   c. Review ☐

B. Write the names of following Action buttons:

1.   ....

2.   ....

3.   ....

4.   ....

C. Rearrange the following letters to make the correct word.

1. IOUDA

2. ORDREC

3. ODEIV

4. EDIMA

5. HAPESS

Grade: ☆ ☆ ☆ ☆ ☆   Teacher's Signature: ....

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