WORKSHEET 1

Name: ....

Roll No: ....

Class: .... Section: ....

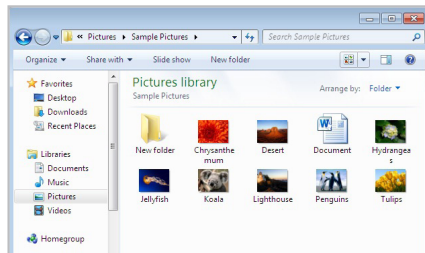Date: ....

ADVANCED FEATURES OF WINDOWS 7   Chapter-2
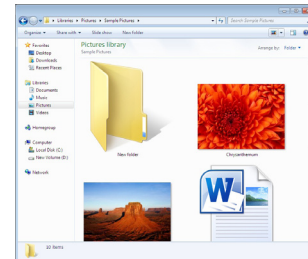
A.   Tick (✓) the correct option.

1.   Which of the following views displays very large thumbnails of the files and folders?

   a.   Extra Large Icons ☐   b.   Large Icons ☐   c.   Tiles ☐

2.   Which of these window provides options for different hardware and software settings?

   a.   Control Panel ☐   b.   Fonts ☐   c.   Control ☐

3.   Which of the following is used to change date, time of the computer?

   a.   Clock, Language and Region ☐   b.   Wild Card ☐   c.   Font ☐
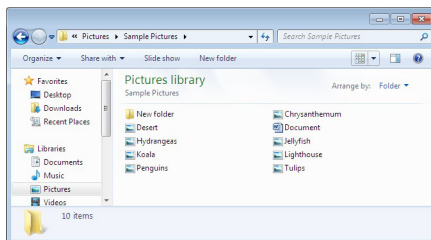
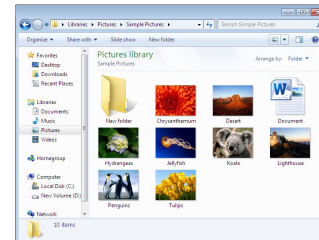**B.   Identify the following views and write their names.**

1. ....

2. ....

3. ....

4. ....

C.   Fill in the blanks using the hints given below:

Hints: File, question mark, managing data

1.   A .... is the basic unit of storage in windows.

2.   The .... symbol allows to search a file in a computer.

3.   Windows has simplified the task of .... in our computer.

Grade: ☆ ☆ ☆ ☆ ☆   Teacher's Signature: ....