

## **WORKSHEET 2**



	parci	W C	TIME		URANGE
		me:Section:		Roll No:	
	FU	N WITH KEYBOARD			Chapter-5
A.	Rea	arrange the letters to get cor	rect na	me of keys.	
	1.	LPAHTBEA EYKS			
	2.	ACBCSKAPE EKY			
	3.	UMNBRE SEKY			
	4.	APCS OCLK EYK			
	5.	NETRE YEK			
	6.	PSCAEBAR KYE			
B.	Ma	tch the following:			
	1.	Shift key	a.	Type capital letters.	
	2.	Caps key	b.	Present at the top of the key	board.
	3.	Symbol key	C.	Used along with other keys.	
	4.	Function key	d.	Have special signs and symb	ools.
c.	Wr	ite 'T' for true and 'F' for false	≥.		
	1.	Caps Lock Key is used to type	e capital	letters.	
	2.	Shift key cannot be used alor	ne.		
	3.	Escape key allows us to erase	cape key allows us to erase a task.		
	4.	Tab key can move the cursor to the next field.			
	5.	The function keys from F1 to F12 are present at the top of the keyboard.			

6. Symbol keys are used to write alphabets.