

WORKSHEET 1



Cor	nputer 16	extbook series		MC	يليا	79UEE1			ORA	NGE
		e:s:	Section:							
	US	ES OF A	A KEYE	OARD					Chapte	er-5
A.	A. Tick (✓) the correct option.									
	1.	A keyboa	ard has			. Enter keys.				
		a. One			b.	Two		c.	Four	
	2. Which key erases the text on the left side of the cursor?									
		a. Enter			b.	Spacebar		c.	Backspace	
	3.	A keyboa	ard has sm	all button	s or	n it called			•	
		a. pape	r		b.	keys		c.	cursor	
	4. A is a small blinking line on screen.									
		a. curso	or		b.	buttons		c.	erase	
	5.	Which ke	ey is used t	o go to th	ie n	ext line?				
		a. Backs	space key		b.	Enter key		c.	Caps Lock key	'
В.	Fill in the blanks using the hints given below:									
	Hints: cursor, enter, alphabet, spacebar									
	1 is the longest key at the bottom of the keyboard.									
	2.									
	3.									
	4.	We use t	he		cor	ntrol keys to r	move the o	curso	or.	
C.	Writ	te 'T' for true and 'F' for false.								
	1.	A keyboa	ard has 26	alphabet	key	s on it.				
	2.	Spaceba	r key is use	ed to give	bla	nk space.				
	3.	Alphabe	t keys are r	not used t	o ty	pe words.				
	4.	Enter key	y moves th	e cursor t	o th	e next line.				