

Name: .....

Roll No: .....

Class: ..... Section: .....

Date: .....

## MORE ON MS POWERPOINT 2010

### Chapter-6

#### A. Guess the slide layout from the hints:

1. Default slide layout .....
2. Beginning of the presentation .....
3. Two columns for text and content .....
4. Comparison for the content .....

#### B. Match the following:

- |                                                                                        |                        |
|----------------------------------------------------------------------------------------|------------------------|
| 1.   | a. Reading view        |
| 2.  | b. Slide Show          |
| 3.  | c. Normal view         |
| 4.  | d. Slide Sorter view   |
| 5.  | e. Outline view button |

#### C. Answer the following questions:

1. Write the difference between slide sorter view and reading view.  
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.....
2. How can you delete a slide from your presentation?  
.....  
.....
3. Write steps to insert a picture from a file in the slide.  
.....  
.....  
.....