

WORKSHEET 2

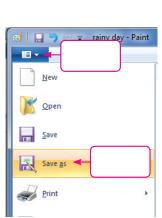


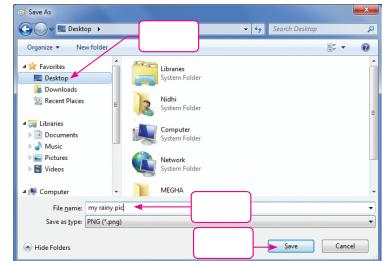
Name:	Roll No:
Class: Section:	Date:

FILE MANAGEMENT—AN INTRODUCTION

Chapter-7

A. Label the steps to save a file at different location.





a. School bag

1.	Under which tab, Save opt	ion is available?
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- a. Edit b. File
- 2. We can store food items at our home inside a
 - a. Pen drive b. Refrigerator c. Memory card
- 3. We can also store songs, movies and games on
- 3. We can also store songs, movies and games on
- C. Look at the pictures and fill in the missing letters:
 - 1. SD
- M M C R

b. Refrigerator

- 2.
- A D I
- 3.
- P N V E

c. View

c. Computer