

Name:

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Date:

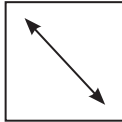
MORE ON KEYBOARD AND MOUSE

Chapter-4

A. Tick (✓) the correct option.

1. Right click on any item displays a menu.
 a. single-click ☐ b. double-click ☐ c. pop-up ☐
2. Which key can move the cursor space forward at once?
 a. Caps Lock ☐ b. Tab ☐ c. Shift ☐
3. Which of these is not a function of the mouse?
 a. Typing ☐ b. Clicking ☐ c. Dragging ☐

B. Write the names of these shapes of the mouse pointer.

1. 
2. 
3. 
4. 

C. Tick (✓) the correct option.

1. When the Caps Lock Key is (on / off), you can type capital letters.
2. The shift key (can / cannot) be used alone.
3. The escape key allow us to (erase / cancel) a task.
4. The tab key can press (move / drag) the cursor.
5. The function key from F1 to F12 is at the (top / bottom) of the keyboard.
6. Symbol keys are present to the (left / right) of alphabet keys.