Name: .... Roll No: ....

Class: .... Section: .... Date: ....

CREATING TABLES IN LIBREOFFICE WRITER

Chapter-5

A. Write 'T' for true and 'F' for false.

1. Tab key is pressed to move to the adjacent cell. ....

2. You cannot delete rows of a table. ....

3. We cannot change the height of a row in a table. ....

4. Merging refers to combining two or more cells into a single cell. ....

5. LibreOffice Writer does not allow you convert text into the table. ....

6. Column is referred by number and the row is referred by letter. ....

7. Table Properties Toolbar located at just above the Status bar. ....

B. Answer the following questions:

1. What is a table?

   ....

2. Which menu is used to apply border to the entire table.

   ....

3. What is the use of Splitting cells?

   ....

4. How do you select a row?

   ....

Touchpad PLUS (Version 3.0)–V

Grade: ☆ ☆ ☆ ☆ ☆   Teacher's Signature: ....