

Name:

Roll No:

Class: Section:

Date:

FORMULAS, FUNCTIONS AND CHARTS IN CALC

Chapter-6

A. Tick (✓) the correct option.

- Which one of these function returns the current date of the computer?

a. YEAR(TODAY())	<input type="checkbox"/>	b. TODAY()	<input type="checkbox"/>
c. DAY(TODAY())	<input type="checkbox"/>	d. None of these	<input type="checkbox"/>
- Calc calculates before addition and subtraction.

a. multiplication and division	<input type="checkbox"/>	b. multiplication	
c. division	<input type="checkbox"/>	d. None of these	
- Which one of these function converts the text string into lower case?

a. LOWER(Text)	<input type="checkbox"/>	b. UPPER(Text)	<input type="checkbox"/>
c. both a & b	<input type="checkbox"/>	c. RIGHT(Text)	<input type="checkbox"/>
- Which one of these shows the meanings of symbols and colours used in the chart?

a. Legend	<input type="checkbox"/>	b. Gridlines	<input type="checkbox"/>
c. Y-axis	<input type="checkbox"/>	d. Labels	<input type="checkbox"/>
- LibreOffice Calc follows rule for doing mathematical calculations.

a. BEDMOS	<input type="checkbox"/>	b. BODMAS	<input type="checkbox"/>
c. BODMOS	<input type="checkbox"/>	d. BEDMAS	<input type="checkbox"/>

B. Complete the steps to change the chart layout.

- Step 1 anywhere on the
- Step 2 Click on the tool from the
- Step 3 In dialog box, type title for the, X-axis and Y-axis.
- Step 4 Click on the button.
- Step 5 Click on button.
- Step 6 Click on button to move the of the chart to of the chart.