

Name:

Roll No:

Class: Section:

Date:

MORE ON POWERPOINT 2016

Chapter-6

A. Tick (✓) the correct option.

1. Which of these is the arrangement of text, graphics, images etc.?
 - a. Animation ☐
 - b. Slide Layout ☐
 - c. WordArt ☐
2. Which of the following view shows the miniature version of the slides?
 - a. Slide Sorter View ☐
 - b. Outline View ☐
 - c. Notes Page ☐

B. Write 'T' for true and 'F' for false.

1. You cannot insert downloaded images in a slide.
2. You cannot change the WordArt font.
3. In Normal View, you can see the slide, the outline and the notes pane box.
4. You can write notes in the notes pane.

C. Answer the following questions:

1. Name three components of normal view in a presentation.
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2. What is the use of Picture with caption option?
.....