

Name:

Roll No:

Class: Section:

Date:

INNOVATION IN POWERPOINT

Chapter-4

A. Read the clues and answer the following:

1. I am a visual representation of information and ideas through graphics, lists and design which contain text.
.....

2. I am a process of combining two or more colors.
.....

3. It is a set of predefined layouts that can be used to add a professional touch to your presentations.
.....

4. This tab in PowerPoint provides a variety of options for designing and formatting a presentation.
.....

5. It determines how your presentation moves from one slide to the next.
.....

B. Write 'T' for true and 'F' for false. Correct the false statements.

1. Transition can be used in PowerPoint to make a presentation more interesting.
.....

2. The Format tab will let you set up how your show will progress.
.....

3. We cannot move to the next slide during the slide show by clicking the mouse.
.....

4. We cannot start the slide show from the current slide.
.....

C. Name three slide transition effects:

1.
2.
3.

Grade: ☆ ☆ ☆ ☆ ☆

Teacher's Signature: