

Worksheet

2

Name:

Roll No: Class: Section:

Date:

MORE ON POWERPOINT 2016

Chapter-7

A. Identify the following icons of different Presentation Views.

1.



2.



3.



4.



5.



B. Answer the following questions.

1. Write features of Notes Page View.

.....

2. What is Reading View used for?

.....

3. What are the features of Slide Show View?

.....

4. What is Slide Layout? How can we change it?

.....