

Worksheet

2

Name:

Roll No: Class: Section:

Date:

THE KEYBOARD AND THE MOUSE

Chapter-5

A. Look at the keys given below. How many of these keys are present on a keyboard?

- | | | |
|----|---|----------------------|
| 1. |  | <input type="text"/> |
| 2. |  | <input type="text"/> |
| 3. |  | <input type="text"/> |
| 4. |  | <input type="text"/> |
| 5. |  | <input type="text"/> |

B. Match the following.

- | | |
|------------------|---|
| 1. Shift key | a. Type capital letters. |
| 2. Caps lock key | b. At top of keyboard key of each function. |
| 3. Symbol key | c. Used along with other keys. |
| 4. Function key | d. have special sign and symbols. |

C. Circle the correct option.

- When the Caps Lock Key is (on / off), you can type capital letters.
- The shift key (can / cannot) be used alone.
- The escape key allow us to (erase / cancel) a task.
- The tab key can press (move / drag) the cursor.
- The function keys from F1 to F12 are at the (top / bottom) of the keyboard.