

# Worksheet

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Name: .....

Roll No: ..... Class: ..... Section: .....

Date: .....

## ANIMATION AND TRANSITION IN POWERPOINT

### Chapter-4

#### A. Tick (✓) the correct option.

- Which of the following is not a SmartArt Graphic Category in PowerPoint?  
a. List ☐ b. WordArt ☐ c. Hierarchy ☐
- These transition effects are very simple and basic  
a. Exciting ☐ b. Dynamic Content ☐ c. Subtle ☐
- We can check how transition effect will look by clicking on the ..... button.  
a. Preview ☐ b. Apply ☐ c. Edit ☐
- ..... makes the object move in a specified pattern on the slide.  
a. Emphasis ☐ b. Motion Paths ☐ c. Exit ☐

#### B. Fill in the blanks using the given words.

- If you want to record sound to be added, you can click on ..... option from the drop-down list. (Audio on My PC/Record Audio)
- The Video File is added to the slide with two additional tabs: ..... and Playback. (Format/Design)
- PowerPoint provides in-built graphical layouts called ..... graphics. (WordArt/SmartArt)
- ..... is a visual effect that gives us the ability to move objects like text, pictures, charts etc. in any direction in the slideshow. (Transition/Animation)

- C.** Create a family tree in PowerPoint using SmartArt layouts. Use proper SmartArt category which should be suitable for this topic. Add all the information and then arrange it properly so that it is easily understandable. Use proper animation and transition effects to make it more visually appealing. Ask your parents for help and data that you might need.