

Worksheet

1

Name:

Roll No: Class: Section:

Date:

OPERATING A COMPUTER

Chapter-3

A. Tick (✓) the correct option.

- Which of the following keeps the computer running for some time when electricity goes off so that you can save your data?
a. Printer ☐ b. UPS ☐ c. CPU ☐
- Button on the lower left corner of the desktop is known as
a. Icon ☐ b. Taskbar ☐ c. Start ☐
- Switching off a computer means
a. Booting ☐ b. Shutting down ☐ c. Starting Computer ☐

B. Write 'T' for true and 'F' for false.

- We should directly switch off the computer without shutting it down.....
- Maximize button closes the window.
- Start is a control button.

C. Fill in the blanks.

- After opening a window, we change its size if needed. (Can/Cannot)
- is the process of starting a computer. (Booting/Installing)
- A computer is an machine. (Mechanical/Electronic)
- We have to press the button to start a laptop. (Start/Power)
- The control buttons are present on the top corner of the title bar. (Left/Right)