

Worksheet

2

Name:

Roll No: Class: Section:

Date:

FORMULA & FUNCTIONS IN EXCEL 2010

Chapter-2

A. Complete the following table:

Error	Meaning	Troubleshooting Tip
#NUM!		Ensure there are no special symbols such as \$ or % being used with the number.
	Division by zero is an invalid operation.	Change the divider to non-zero value
#N/A		
	The cell reference is not valid.	
Operator	Function	Example
<=		
	Multiplication	= (L3 * 10) Multiplies the value in cell L3 by 10.
(Space)		
		L1:L6 Defines a range from L1 to L6.

B. Answer the following questions.

- What are Formulas in Excel? List some elements of a formula.
.....
- What is Cell Reference? Differentiate between Relative and Absolute Cell Referencing.
.....
- What are functions used for in Excel? What rules should we follow while using functions?
.....
- Name and define some Text functions.
.....