

Worksheet

2

Name:

Roll No: Class: Section:

Date:

LET'S KNOW ABOUT WINDOWS 7

Chapter-3

A. Identify and write the name of the following devices:



1.

2.

3.

B. Write 'T' for true and 'F' for false.

1. Shutdown button is used to shut down the computer.
2. I beam is used to insert text in document.
3. Sorting the icons means arranging the icons on the desktop.
4. We cannot change the position of Taskbar.

C. Name the mouse pointer used:

1. For resizing the window or pictures.
2. For inserting the text in document.
3. For moving the pictures.
4. For pointing, selecting and dragging the items.

C. Answer the following questions.

1. What is a desktop?
.....
2. What is the use of Double-Headed Arrow?
.....
3. Write the steps to change the desktop background.
.....