

Worksheet

Name:
Roll No: Class: Section:
Date:

USES OF THE KEYBOARD AND THE MOUSE

Chapter-3

A. Tick (✓) the correct option.

- Which of these is not the function of a mouse?
a. typing ☐ b. clicking ☐ c. dragging ☐
- Which of these is used for selecting an item on the computer screen?
a. Double-click ☐ b. Single-click ☐ c. None ☐

B. Write 'T' for true and 'F' for false.

- Shift key is used with the other keys.
- Mouse is not a pointing device.
- Function keys are keys at the top of the keyboard.
- Keyboard is the output device.

C. Choose the symbol keys. Make circle on them.



D. Answer the following questions:

- What is the use of shift key?
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- What is pop-up menu?
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- What is use of single-click on the mouse?
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