

Worksheet

Name:

Roll No: Class: Section:

Date:

OPERATING A COMPUTER

Chapter-4

A. Tick (✓) the correct option.

- Which of these is the long bar at the bottom of the screen?
a. Taskbar ☐ b. Start button ☐ c. Start menu ☐
- We can press main supply button to start the computer.
a. power ☐ b. menu ☐ c. screen ☐
- Which of these button on the title bar is used to close the window?
a. Minimize ☐ b. Close ☐ c. Maximise ☐

B. Match the following.

- | | |
|-------------|------------------------------|
| 1. Icons | a. Control Button |
| 2. Desktop | b. Small pictures on Desktop |
| 3. Windows | c. At the desktop |
| 4. Minimize | d. First display screen |
| 5. Taskbar | e. Rectangle Box |

C. Answer the following questions.

- What are icons?
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- Name any two things present on the Taskbar.
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- Write steps to shut down a computer.
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