

Worksheet

2

Name:

Roll No: Class: Section:

Date:

ADVANCED FEATURES OF SPREADSHEET

Unit-2 | Chapter-2

1. Write short notes on the following:

- (a) Consolidating Data
- (b) Scenario
- (c) Solver
- (d) Cell Reference
- (e) Hyperlink
- (f) Relative URL

2. Guess, who am I?

- (a) I am the tab which contains option to consolidate data.
- (b) I am an option in the Add scenario dialog box, used to prevent changes to the active scenario.
- (c) I am a button in the Scenario Manager dialog box, used to add scenario.
- (d) I can deal with equations having multiple unknown variables.
- (e) I am the command which contains option to add a new worksheet in a workbook.
- (f) I am the command used to share the spreadsheet file with several users.
- (g) I am a symbol used while referencing a particular cell of a worksheet.
- (h) I am a checkbox to allow changes by more than one user at a time.

3. Answer the following questions:

- (a) What is Data Table tool?
- (b) What is Goal Seek?
- (c) What are the components of Goal Seek window?
- (d) Write the syntax to reference a range of cells of a worksheet.
- (e) What is the use of Subtotal command?
- (f) "What-If Analysis is the most powerful feature in spreadsheet." Explain.
- (g) Define formula cell.
- (h) What is the use of relative hyperlink?