

# Worksheet

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Name: .....

Roll No: ..... Class: ..... Section: .....

Date: .....

## OPERATING A COMPUTER

### Chapter-6

#### A. Tick (✓) the correct option.

1. Icons on the desktop are present in the form of .....  
 a. Small pictures ☐    b. Small tool ☐    c. Small sections ☐
2. Which button is used to close the window?  
 a. Close ☐    b. Minimize ☐    c. Maximize ☐
3. .... makes a computer work when electricity goes off.  
 a. CPU ☐    b. UPS ☐    c. Both ☐
4. Which of the following is called inverter of the computers?  
 a. UPS ☐    b. Power ☐    c. None ☐

#### B. Fill in the blanks using the hints given below.

**Hints:** clock, Power button, CPU, desktop

1. We can use ..... to shut down the computer.
2. The first screen appears on the monitor is called the .....
3. .... located at the Status Bar.
4. The ..... switches off itself when you shut down a computer.

#### C. Number the steps in the correct order to start a computer.

- ☐ Switch on the CPU.
- ☐ Switch on the monitor.
- ☐ Turn on the power switch.
- ☐ Switch on the UPS.