

Worksheet

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Name:

Roll No: Class: Section:

Date:

INTRODUCTION TO LIBREOFFICE IMPRESS

Chapter-6

A. Fill in the blanks using the correct option.

1. The title bar is located at the (Top / bottom) of the LibreOffice Impress window.
2. A (movie / presentation) is a collection of slides.
3. The shortcut key to exit Impress is (Ctrl + Q / Ctrl + M).
4. A Presentation is a systematic display of (slides / placeholder).
5. Open option is present under the File / Edit) menu.
6. (Slide Show / Outline) view is a full screen view of a presentation.

B. Answer the following question in the one word.

1. It shows the name of the current presentation.
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2. It has options to make our presentation look attractive.
.....
3. It has options New, Open, Save, Spell Check, Grid, etc.
.....
4. It shows thumbnail of each of the slides in the presentation.
.....
5. It is a page in a presentation.
.....
6. It has information about the slide like current slide, slide theme, etc.
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