

Worksheet

1

Name:

Roll No: Class: Section:

Date:

FORMULAS, FUNCTIONS AND CHARTS IN CALC

Chapter-6

A. Answer the following questions in one word.

1. It is a cell address that is to be used in a calculation.
2. It is a function used to add values in cells.
3. It is a predefined formula in Calc.
4. There are the symbols that specify calculations to be performed.
5. It is a function used to convert text string into lower case.

B. Write the use of the following functions.

1. CONCATENATE (Text 1, Text 2)
.....
.....
2. MID (Text, Start, Steps)
.....
.....
3. DAY (TODAY ())
.....
.....
4. POWER (Base, Exponent)
.....
.....

Class -6