

Worksheet

2

Name:		
Roll No:	Class:	Section:
Date:	••••	

USING THE KEYBOARD

Chapter-6

A. Match the following:

1. Backspace

a. Cursor Control Keys

2. Enter

b. Alphabet keys

- 3. Q W E R T Y U I O P [] }

 (A S D F G H J K L ; :

 (Z X C V B N M 5 ? ?)
- c. Enter keys

4.

- d. Backspace keys
- B. Color the number keys orange and the alphabet keys blue.



7



3

1

K

5

Q

8

R

C. Answer in one word:

4.

- 1. Which type of the keys are used to type the phone numbers?
-
- 2. Which type of key is used to erase anything that is typed?

How many alphabet keys are there on the keyboard?

-
- 3. Name the longest key at the bottom of the keyboard.

	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	