Worksheet

2

Name: ....

Roll No: .... Class: .... Section: ....

Date: ....

DATABASE AND DBMS—AN INTRODUCTION

A. Define the following:

1. Access 2010 ....
   ....

2. Work Area ....
   ....

3. Templates ....
   ....

B. Tick (✓) the correct option.

1. Which of the following is not a Access 2010 object?

   a. Query ☐   b. Report ☐

   c. Form ☐   d. Database ☐

2. Which of the following is the correct way to start Access 2010?

   a. Start → All Programs → Office 2010 → Access 2010 ☐

   b. Start → All Programs → Access 2010 → Office 2010 ☐

   c. Start → All Programs → Office 2010 → Access 2010 ☐

   d. None of these ☐

3. Which button helps in navigating through the records?

   a. Navigation ☐   b. Control ☐

   c. Object ☐   d. Database ☐

4. Which of the following ways is used to create a table in Access 2010?

   a. Design View ☐   b. Datasheet View ☐

   c. Templates ☐   d. All of these ☐

Grade: ★ ★ ★ ★ ★

Teacher's Signature: ....