

Worksheet

Name:
Roll No: Class: Section:
Date:

PRESENTATION SOFTWARE—SPECIAL EFFECTS

Chapter-5

A. Tick (✓) the correct option.

- Which of these is a library of ready-made pictures and graphics?
a. ClipArt ☐ b. WordArt ☐ c. Animation ☐
- Arrangement of text, graphics, images, etc., in a slide is called
a. Animation ☐ b. Slide Layout ☐ c. ClipArt ☐
- Which of the following view shows the miniature version of the slides?
a. Slide Sorter View ☐ b. Outline View ☐ c. Notes Page ☐

B. Write 'T' for True and 'F' for False.

- You cannot insert downloaded images in a slide.
- You cannot change the WordArt font.
- In Normal View, you can see the slide, the outline and the notes pane box.
- You can write notes in the notes pane.

C. Name the following file icons:

- 
- 
- 