

Worksheet

Name:

Roll No: Class: Section:

Date:

MORE ON ACCESS

Chapter-8

A. Write the steps to create a report in MS Access.

Step 1

Step 2

B. Tick (✓) the correct option.

1. Which of the following features of MS Access allows us to retrieve data from a table?

a. Primary Key ☐ b. Select Query ☐

c. Foreign Key ☐ d. None ☐

2. The Logo and Title commands present under the Header/Footer group in the tab.

a. Design ☐ b. Format ☐

c. Both a and b ☐ d. None of these ☐

C. Define the following:

1. Structured Query Language -

.....

2. Parameter Query -

.....