

Worksheet

Name:		
Roll No:	Class:	Section:
Date:	•••	

USING THE KEYBOARD

Chapter-4

A.	Tick ((√)	the	correct	option.
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	1.	Which	of these	is not a	Symbol	key?
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- a. 2
- b. @
- c. \$



- 2. Which of these key is used to move the cursor several spaces forward at once?
 - a. esc
- b. shift
- c. tab



B. Write 'T' for true and 'F' for false.

- 1. Shift key is used with the other keys.
- 2. Functions keys are the keys present at the top of the keyboard.
- 4. Keyboard is the output device.



C. Choose the symbol keys. Make circle on them.



D. Answer the following questions:

- 1. What is the use of Shift key?
 - How many function keys are there on the keyboard?
- 2. How many function keys are there on the keyboard?