

Worksheet

Name:

Roll No: Class: Section:

Date:

WORDPAD

Chapter-7

A. Number the steps to start WordPad.

- ☐ Click on WordPad.
- ☐ Click on Accessories.
- ☐ Click on the Start button.
- ☐ Go to All Programs.

B. Guess who am I?

1. I am the blank white space where you type your text.
2. I display the name of the file with program name.
3. I am a command used to close a document.

C. Rearrange the letters to get correct word.

1. X I T E
2. U N E M R A B
3. E L T I T R A B
4. A S V E
5. O W R D D A P
6. K R O W A E R A

