

Worksheet

Name:

Roll No: Class: Section:

Date:

ADVANCED FEATURES OF MS POWERPOINT 2010

Chapter-6

A. Tick (✓) the correct option.

1. Which of these are built-in shapes that can be added to the slides?

a. Action buttons ☐ b. Themes ☐ c. Video ☐

3. Under which tab, Media group is present?

a. Insert ☐ b. View ☐ c. Review ☐

B. Write the steps to add video file in a presentation.

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C. Rearrange the following words:

1. IOUDA
2. ORDREC
3. ODEIV
4. EDIMA
5. HAPESS
