

# Worksheet

Name: .....

Roll No: ..... Class: ..... Section: .....

Date: .....

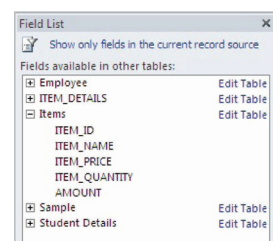
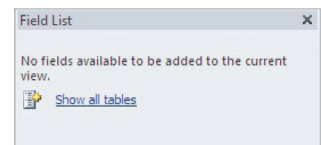
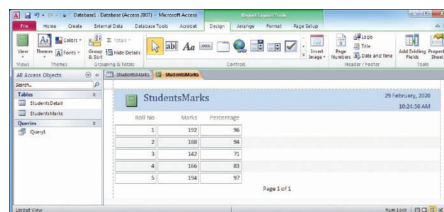
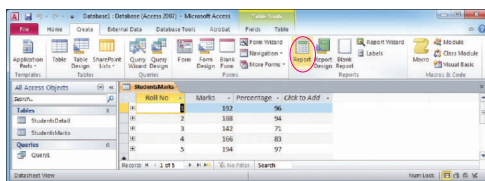
## REPORTS IN MS ACCESS

### Chapter-8

#### A. Define the following:

1. Page Footer - .....
2. Report Header - .....
3. Detail - .....

#### B. Identify the following windows:



1. ....
2. ....
3. ....

#### C. Answer the following questions:

1. Write the steps to format a report.  
.....  
.....
2. Explain the use of Report by a suitable example.  
.....  
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