

# Worksheet

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Name: .....

Roll No: ..... Class: ..... Section: .....

Date: .....

## OPERATING A COMPUTER

### Chapter-7

#### A. Tick (✓) the correct option.

- Icons on the desktop are present in the form of .....  
 a. Small pictures ☐    b. Small tool ☐    c. Small sections ☐
- Which button on the title bar is used to close the window?  
 a. Close ☐    b. Minimize ☐    c. Maximise ☐
- ..... makes a computer work when electricity goes off.  
 a. CPU ☐    b. UPS ☐    c. Both (a) and (b) ☐

#### B. Write 'T' for true and 'F' for false.

- Start button is present at the right corner of the desktop. ....
- Icons are the small pictures present on the desktop. ....
- UPS is called convertor of the computer. ....
- Start menu is not used to shut down the computer. ....

#### C. Fill in the blanks using the hints given below:

**Hints:** clock, start, CPU, desktop

- We can use ..... menu shut down on computer.
- The first screen appears on the monitor is called the .....
- ..... located at the right corner.
- The ..... switches off itself when you shut down a computer.