

Worksheet

2

Name:

Roll No: Class: Section:

Date:

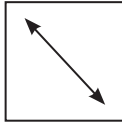
MORE ON KEYBOARD AND MOUSE

Chapter-4

A. Tick (✓) the correct option.

- Right click on any item displays a menu.
a. single-click ☐ b. double-click ☐ c. pop-up ☐
- Which key can move the cursor space forward at once?
a. Caps Lock ☐ b. Tab ☐ c. Shift ☐
- Which of these is not a function of the mouse?
a. Typing ☐ b. Clicking ☐ c. Dragging ☐

B. Write the names of these shapes of the mouse pointer.

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C. Tick (✓) the correct option.

- When the Caps Lock Key is (on / off), you can type capital letters.
- The shift key (can / cannot) be used alone.
- The escape key allow us to (erase / cancel) a task.
- The tab key can press (move / drag) the cursor.
- The function key from F1 to F12 is at the (top / bottom) of the keyboard.
- Symbol keys are present to the (left / right) of alphabet keys.