

Worksheet

2

Name:

Roll No: Class: Section:

Date:

WORKING WITH WINDOWS 7

Chapter-2

A. Tick (✓) the correct option.

1. A file in a computer is represented by a/an

a. shortcut

☐

b. icon

☐

c. folder

☐

2. Which of the following folders is used to store audio files?

a. Music

☐

b. Videos

☐

c. Pictures

☐

B. Label the following window:

The screenshot shows the Windows 7 'Computer' window. Labels point to the following components:

- Address bar (Computer)
- Navigation pane (Left sidebar)
- Libraries (Music, Pictures, Videos)
- Hard Disk Drives (C:, E:, F:, G:)
- Devices with Removable Storage (A:, D:)
- System status bar (Memory: 1.46 GB)

C. Answer the following questions:

1. What is windows explorer?

.....

2. What is a folder?

.....

3. What is the use of Music folder?

.....