

Worksheet

1

Name:

Roll No: Class: Section:

Date:

USES OF A KEYBOARD

Chapter-5

A. Tick (✓) the correct option.

- A keyboard has Enter keys.

a. One	☐	b. Two	☐	c. Four	☐
--------	--------------------------	--------	--------------------------	---------	--------------------------
- Which key erases the text on the left side of the cursor?

a. Enter	☐	b. Spacebar	☐	c. Backspace	☐
----------	--------------------------	-------------	--------------------------	--------------	--------------------------
- A keyboard has small buttons on it called

a. paper	☐	b. keys	☐	c. cursor	☐
----------	--------------------------	---------	--------------------------	-----------	--------------------------
- A is a small blinking line on screen.

a. cursor	☐	b. buttons	☐	c. erase	☐
-----------	--------------------------	------------	--------------------------	----------	--------------------------
- Which key is used to go to the next line?

a. Backspace key	☐	b. Enter key	☐	c. Caps Lock key	☐
------------------	--------------------------	--------------	--------------------------	------------------	--------------------------

B. Fill in the blanks using the hints given below:

Hints: cursor, enter, alphabet, spacebar

- is the longest key at the bottom of the keyboard.
- The keys on which A–Z letters are written are called keys.
- is also called the Return key.
- We use the control keys to move the cursor.

C. Write 'T' for true and 'F' for false.

- A keyboard has 26 alphabet keys on it.
- Spacebar key is used to give blank space.
- Alphabet keys are not used to type words.
- Enter key moves the cursor to the next line.