

Worksheet

2

Name:

Roll No: Class: Section:

Date:

MORE ON MS POWERPOINT 2010

Chapter-3

A. Tick (✓) the correct option.

- Which of the following tabs is used to add transition to a presentation?

a. Animation	<input type="checkbox"/>	b. Transition	<input type="checkbox"/>
c. Design	<input type="checkbox"/>	d. Format	<input type="checkbox"/>
- Which of the following command is used to start slide show from the beginning?

a. From Beginning	<input type="checkbox"/>	b. From Current Slide	<input type="checkbox"/>
c. From End	<input type="checkbox"/>	d. None of these	<input type="checkbox"/>
- helps in giving a moving effect to the text and other objects on a slide.

a. Transition	<input type="checkbox"/>	b. Theme	<input type="checkbox"/>
c. Animation	<input type="checkbox"/>	d. All of these	<input type="checkbox"/>
- Which of the following options is used to start an animation?

a. On mouse click	<input type="checkbox"/>	b. After previous	<input type="checkbox"/>
c. With previous	<input type="checkbox"/>	d. All of these	<input type="checkbox"/>

B. Define the following:

- Presentation -
- PowerPoint -
- Transition -

C. Match the following:

- | | |
|-------------------|--------------------------------|
| 1. Show slides | a. with or without a narration |
| 2. Show options | b. manual change of slides |
| 3. Advance slides | c. full screen |
| 4. Show type | d. select number of slides |