

Worksheet

2

Name:

Roll No: Class: Section:

Date:

INTRODUCTION TO MS ACCESS 2010

Chapter-2

A. Define the following:

1. MS Access -
2. Report -
3. Query-

B. Tick (✓) the correct option.

1. Which of the following is not a MS Access object?

a. Query	☐	b. Report	☐
c. Form	☐	d. Database	☐
2. Which button helps in navigating through the records?

a. Navigation	☐	b. Control	☐
c. Object	☐	d. Database	☐
3. Which of the following data types is used to store the links to web pages, websites, files, etc.?

a. Number	☐	b. Memo	☐
c. Object	☐	d. Hyperlink	☐
4. Which of the following ways is used to create a table in MS Access?

a. Design View	☐	b. Datasheet View	☐
c. Templates	☐	d. All of these	☐