





## Worksheet



| Name:    |        |          |
|----------|--------|----------|
| Roll No: | Class: | Section: |
| Date:    |        |          |

| <ul> <li>A. Tick (/) the correct option.</li> <li>1. The view in which you can change the order of the slides is</li></ul>  | Chapter-6           |
|---|---------------------|
| a. Outline View b. Slide View c. Slide Sc.  2. What is the arrangement of text, graphics, images, etc., in a slide ca a. Animation b. ClipArt c. Layout  3. Which of these is the container that hold contents on a slide?  a. Animation b. Placeholder c. ClipArt  B. Write 'T' for true and 'F' for false.  1. A presentation is made up of multiple slides.  2. Slide Sorter view displays the miniatures of the slides.  3. We cannot change the font of the Word Art.  4. PowerPoint 2016 is a graphic presentation software.  C. Fill in the blanks using the hints given below:  Hints: reading view, modes, placeholder, slides  1. The   |                     |
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