

Worksheet

2

Name:

Roll No: Class: Section:

Date:

INNOVATION IN POWERPOINT

Chapter-4

A. Match the following:

- | | |
|-------------------|-------------------|
| 1. Animations | a. Animation tab |
| 2. Transitions | b. Fade |
| 3. Animation Pane | c. On mouse click |
| 4. Sound | d. Bounce |

B. Answer the following questions:

1. How can you remove an animation effect from your presentation?

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2. Write the different types of animation effects.

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3. What are the three categories of transition effects?

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4. Write steps to open Animation Pane.

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C. Identify the following file icons and write their names:



1.



2.



3.