

Worksheet

Name:

Roll No: Class: Section:

Date:

ADVANCE FEATURES OF EXCEL

Chapter-2

A. Tick (✓) the correct option.

1. Which of these is used to display the quantitative magnitude of the data graphically?

a. Area chart

☐

b. Line chart

☐

c. Scatter chart

☐

2. Which of these can be either horizontal or vertical lines?

a. Legend

☐

b. Guidelines

☐

c. Labels

☐

c. Which of the following is used to display the data in the form of long rectangular rods?

a. Bar chart

☐

b. Line chart

☐

c. Scatter chart

☐

B. Define the following:

1. Data series -

.....

2. Legend -

.....

3. Gridlines -

.....

4. Chart -

.....

C. Match the following:

1. Area chart

a. Show the meaning of symbols and colours in chart

2. Pie chart

b. Quantitative magnitude of data

3. XY Scatter Plot chart

c. Sector showing relative size of each value

4. Legend

d. Correlation between two sets of values