

Worksheet

2

Name:

Roll No: Class: Section:

Date:

WINDOWS 11-ADVANCED FEATURES

Chapter-1

A. Find the given words in the crossword below.

Control Panel, Ribbon, Taskbar, File Explorer, Themes

Y	U	I	O	J	G	C	B	N	F	L
C	E	R	T	Y	U	G	D	X	I	V
O	B	J	U	T	S	F	G	Y	L	J
N	M	R	I	B	B	O	N	C	E	J
T	K	F	R	S	X	V	B	H	E	M
R	Y	T	A	S	K	B	A	R	X	Q
O	W	R	T	Y	U	I	X	Z	P	C
L	T	H	E	M	E	S	B	N	L	J
P	F	R	Y	U	I	J	H	G	O	D
A	Z	V	B	N	M	H	J	K	R	T
N	Y	U	T	X	V	B	N	M	E	J
E	H	T	E	Q	Z	X	C	V	R	N
L	T	Y	U	I	O	P	L	K	H	G

B. Fill in the blanks using the given words.

1. A is a location for organising our files. (Document/Folder)
2. is used to install or uninstall software on the computer. (File/Programs)
3. can be used to quickly jump between libraries and folders. (Navigation Pane/Ribbon)

C. Answer in one word.

1. Additional folders inside a folder are called?
2. Name any one component of File Explorer.
3. Pictures from digital camera, or scanner, or internet gets stored in this folder.
4. Which key is used to select multiple files in Windows 10?