

# Worksheet

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Name: .....

Roll No: ..... Class: ..... Section: .....

Date: .....

## DATABASE AND DBMS—AN INTRODUCTION

### Chapter-7

#### A. Define the following:

1. Access 2019 .....
2. Work Area .....
3. Templates .....

#### B. Tick (✓) the correct option.

1. Which of the following is not a Access 2019 object?
 

a. Query	<input type="checkbox"/>	b. Report	<input type="checkbox"/>
c. Form	<input type="checkbox"/>	d. Database	<input type="checkbox"/>
2. Which of the following is the correct way to start Access 2019?
 

a. Start → All Programs → Office 2019 → Access 2019	<input type="checkbox"/>
b. Start → All Programs → Access 2019 → Office 2019	<input type="checkbox"/>
c. Start → All Programs → Office 2019 → Access 2019	<input type="checkbox"/>
d. None of these	<input type="checkbox"/>
3. Which button helps in navigating through the records?
 

a. Navigation	<input type="checkbox"/>	b. Control	<input type="checkbox"/>
c. Object	<input type="checkbox"/>	d. Database	<input type="checkbox"/>
4. Which of the following ways is used to create a table in Access 2019?
 

a. Design View	<input type="checkbox"/>	b. Datasheet View	<input type="checkbox"/>
c. Templates	<input type="checkbox"/>	d. All of these	<input type="checkbox"/>