

Worksheet

Name:
Roll No: Class: Section:
Date:

COMMUNICATION SKILLS-II

Unit-1

1. Answer the following questions:

- What is communication?
- What is sender in communication?
- What is decoding?
- What is a mechanical barrier?
- Define any two principles of effective communication.
- What are the 7C's of communication?

2. Write the kind of following sentences:

- I love my car.
- May I see your book?
- Have you felt pain in your left arm?
- Wow! This is a brilliant idea.
- I am very fond of this place.
- Why are you late?
- You need to follow the rules and regulations to be a part of this organisation.

3. Write the type of phrase in the following underlined words:

- I am out of station right now.
- A singer sings with passion.
- A person smarter than me needs to figure this out.
- I enjoy watching movie.

4. Identify the parts of speech in the underlined words:

- I want to sell my two months old car.
- I want to go now.
- What are you doing there?
- He is an old man.
- The movie was fantastic.