

Worksheet

2

Name:

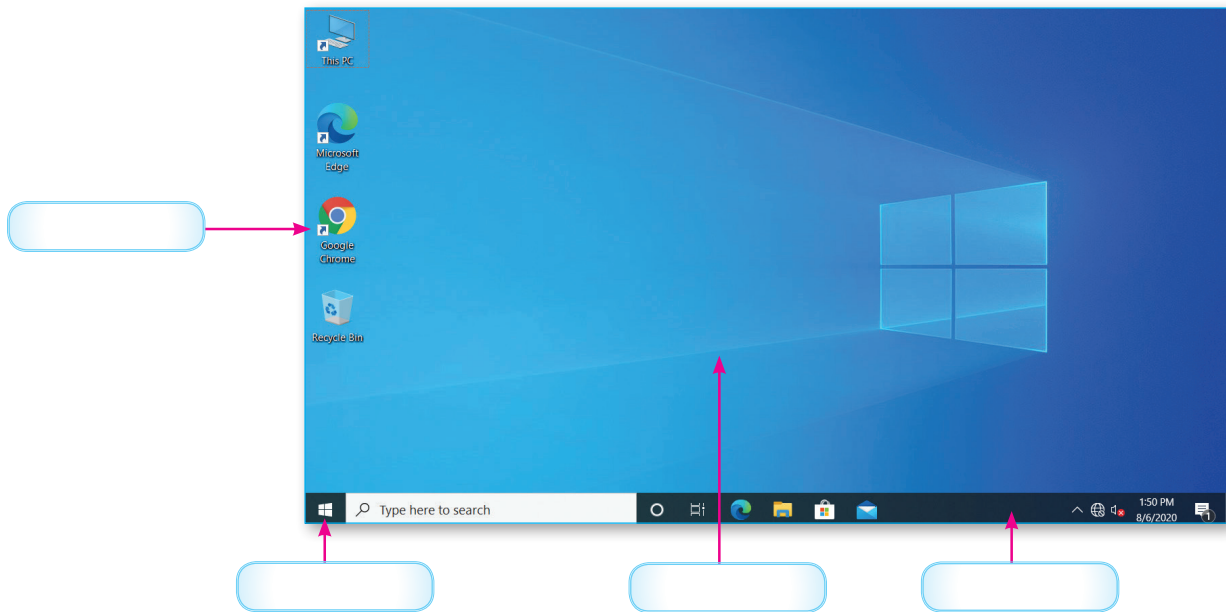
Roll No: Class: Section:

Date:

MANAGING FILES AND FOLDERS IN WINDOWS 10

Chapter-2

A. Label the components of Windows 10 desktop.



B. Answer the following questions:

1. What are Icons?

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2. Write the steps to add a tile.

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3. Write the steps to pin an application to the taskbar.

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C. Competency-based/Application-based question:

Aisha was using her desktop and was pinning applications to the taskbar, but now she wants to change the position of the taskbar. Tell her the steps to move the taskbar.