

Worksheet

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Name:

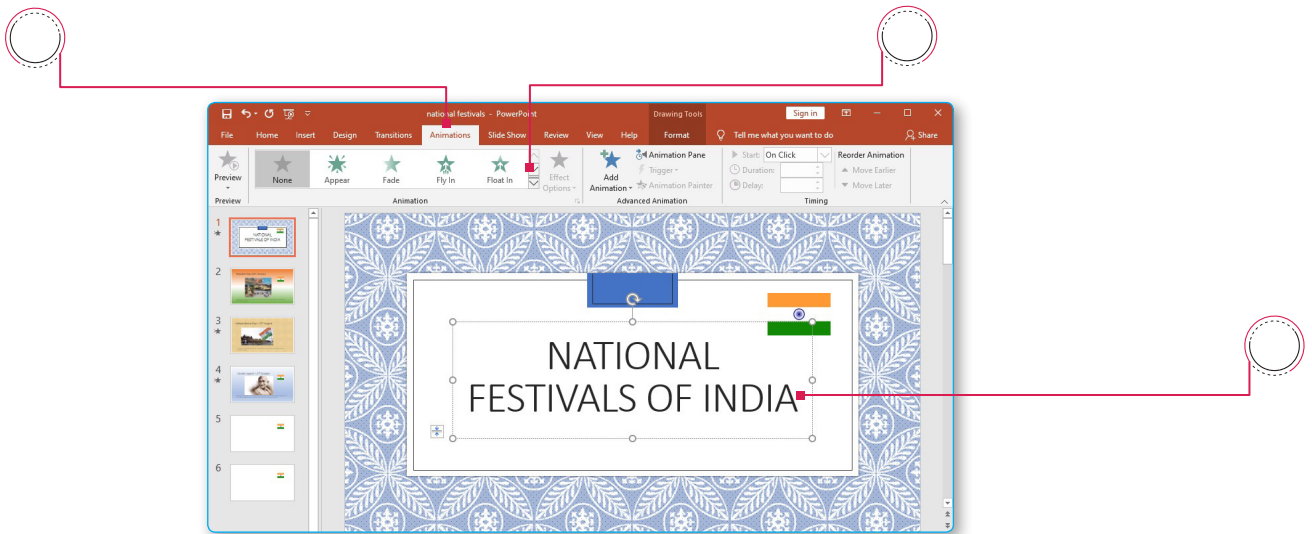
Roll No: Class: Section:

Date:

MORE ON POWERPOINT 2019

Chapter-3

A. Complete the steps to add animations to your presentation.



B. Answer the following questions:

1. What do you understand by animation? How is it helpful in a presentation?

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2. What do you mean by slide transition?

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3. What is the use of the action buttons?

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4. How will you insert your own sound in a presentation?

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